

General Terms and Conditions

1	The work will be awarded to L1 agency 60% (approx.) Out Sourcing of House keeping works in annexe buildings and L2 agency 40% (approx.) support services for Maintenance of Blocks and Buildings if L2 not interested with L1 rates total work will be awarded to L1 agency.
2	Security deposit has to be paid before commencement of work and agreement has to be entered within two weeks from LOI date. Delay in deposit of SD will attract penal interest @ 18% p.a.
3	A penalty of 0.50 % of the gross value of work will be levied for every week's or part thereof delay in execution of work by the agency, subject to a maximum penalty of 10 % of gross value of the total work executed.
4	Contractor has to quote only positive % upto two decimals (e.g. 10.12% etc.,) towards all related expenditure including materials, consumables, tools, other equipment required to perform assigned task, supervision, financial charges, margin etc. in Part III of Price Bid Format, in case of quoting -ve/atpar of estimate, vendors quote will be rejected. Request for any other payment will not be entertained by BHEL for whatsoever reason except as indicated in Sl. No. 2 below. Changing any other value in Price Bid will lead to rejection of the Price Bid.
5	Any revision in Daily Wages Rate made by BHEL based on GO Notification will be reimbursed/ adjusted as per clause 4.13 of Notice Inviting Tender (NIT) based on actual payment made to contract labour and service charges as indicated in Part III 11a. will not be applicable on such additional amount.
6	The service charges in Part III above is to be quoted in both figures & words by contractor and in case of difference, value mentioned in words will prevail.
7	Contractor has to submit monthly bill based on actual payment made to contract labours. Original payment register to be vetted by Contract Executing Officer and a copy of the same is to be submitted along with claim bill. Payment for daily wage and leave/holiday payment with up-to-date cumulative figure should be recorded in payment register. Proof of payment of PF & ESI have to be enclosed along with monthly bill.
8	The contract labour may be allowed weekly off on any day other than Sunday also, depending upon exigencies of work / BHEL requirement.
9	Service Tax, wherever claimed, is to be supported by Service Tax Invoice along with proof of payment of service tax for preceding Service Tax invoice claimed from BHEL under this contract.
10	In case of tie in Price Bid and equal distribution of quantity is not feasible, contract can be awarded based on lottery.
11	NIT should indicate that mandays are indicative only, vendor has to supply required labour at the same rate, terms and conditions as per BHEL requirement within the contract period.
12	Consideration of break period regarding working of contract labour in line with HR/IR advise should be indicated to avoid ambiguity in execution of contract.
13	No contract labour will be allowed to enter into BHEL premises without PPEs (i.e. Safety Shoes & helmet etc.,).
14	Price bid evaluation will be made on the basis of service charge % quoted by bidder.
15	Applicable taxes and duties if any to be indicated separately with present applicable rate
16	The labour engaged under this contract / tender cannot be deployed in any other works. Violation of this rule will be viewed seriously.
17	Bidder firm / Company / Group / concerns or affiliates etc. should not be the banned firms / Companies by BHEL nor any of their Director / Partner / Proprietor of bidder / such Group concern or affiliate etc., are involved with such concern / Firm / Company
18	Provision for payment of Bonus as per HR-IR communication should be followed.
19	Security has to be received before commencement of work and agreement has to be entered with in 2 weeks from LOI date. Delay in deposit of SD will attract penal interest@ 18% per annum.
20	The labour engaged under this contract / tender cannot be deployed in any other works. Violation of this rule will be viewed seriously.